



**THE INTERNATIONAL PENTECOSTAL BIBLE INSTITUTE**  
Incorporated and accredited with the PCAF in the USA

**APPLICATION FOR ADMISSION**

**Personal data**

Surname \_\_\_\_\_

Title \_\_\_\_\_ Name(s) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

ID Number \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Telephone (Cell) \_\_\_\_\_ Work \_\_\_\_\_

Email: \_\_\_\_\_ Country of Birth \_\_\_\_\_

Citizenship \_\_\_\_\_ marital status \_\_\_\_\_

Current Occupation \_\_\_\_\_

Do you hold a high school Certificate? Yes \_\_\_\_\_ No \_\_\_\_\_ Grade \_\_\_\_\_ Year \_\_\_\_\_

Do you hold any post/secondary degrees or diplomas? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please specify Name of institution, what course and when completed

\_\_\_\_\_

Have you received any previous Christian Training? If yes, Please specify. Any student with previous study in Theology needs to apply in writing to the senate of the Bible Institute for credit. All documentation and curriculum needs to be submitted for evaluation. The senate holds the right whether or not to grant credit for previous Theological studies. Once approved credit for previous studies will ONLY be awarded once the student has completed and passed successfully the Theological studies towards the Certificate in Christian Ministries. The credit will be in the form of an Advanced Certificate in Christian Ministries.

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**Family/ Parent/guardian**

Title \_\_\_\_\_ Name(s) \_\_\_\_\_

Relationship \_\_\_\_\_

Contact details: Telephone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

**Church data**

Pastor \_\_\_\_\_ Phone number \_\_\_\_\_

Church \_\_\_\_\_

Church address - Name of where you attend \_\_\_\_\_

How long attended? \_\_\_\_\_

**Please answer the following questions completely**

Have you been baptised in the Name of Jesus Acts 2:38? \_\_\_\_\_ Date \_\_\_\_\_

Have you received the Holy Ghost as in Acts 2:4? \_\_\_\_\_ Date \_\_\_\_\_

To what type of ministry do you feel called? \_\_\_\_\_

Do you have enough finances to pay for the course? \_\_\_\_\_

Who/what influenced you to apply for admission to the International Pentecostal Bible Institute?

\_\_\_\_\_

List and describe any church and/or any leadership activities in which you have been involved?

\_\_\_\_\_

I certify that to the best of my knowledge all the responses on this questionnaire are true and accurate. I bind myself jointly and severally liable for the payment of all school fees and ancillary charges if any (books, ID card, graduation apparel, ad hoc stationary etc.) which will become payable in terms of this agreement.

I will pay in advance the fees and ancillary charges in accordance with the fee and financial policies. Failure of this agreement will be deemed a material breach of this contract and will result in me being liable for all fees payable within 20 working days to rectify my default. And should I still be in breach summarily terminate this contract and refuse further study at the Institute until this matter is resolved. I exempt and indemnify the International Pentecostal Bible Institute, its employees, lecturers against all liabilities and from all claims for compensation, which might occur during my period of study. I am willing to submit cheerfully this application form.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

**Please ask for banking details if needed**  
**Christian Outreach International Ministries NPO: 066/229 SARS PBO: 930031457**

**For Office use**

Registration fee paid \_\_\_\_\_ Student Number: IPBI \_\_\_\_\_

# P R O S P E C T U S 2014

## CREDIT FOR PREVIOUS STUDY

Any student with previous study in Theology needs to apply in writing to the senate of the Bible Institute for credit. The senate holds the right whether or not to grant credit for previous Theological studies. Credit for previous studies will ONLY be awarded once the student has completed and passed successfully the Theological studies towards the Certificate in Christian Ministries. The credit will be in the form of an Advanced Certificate in Christian Ministries.

## CERTIFICATE IN CHRISTIAN MINISTRIES & DIPLOMA IN CHRISTIAN MINISTRY (Dip. CM) 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> YEAR PLUS PROGRAM (80 credit hours and 150 credit hours)

### ADVANCED DIPLOMA IN CHRISTIAN MINISTRIES. 200 Credit Hours

Once a student has successfully graduated and completed the Diploma in Christian Ministry, students then move on to the advanced Diploma in Christian Ministry. After completion of all the final subjects and exams, students' needs to hand in a 25-35 page thesis as per instructions and guidelines in fulfillment and as per the academic prospectus. Presented to the faculty of the Graduate school of the International Pentecostal Bible Institute in South Africa.

### BACHELORS IN THEOLOGY (B.Th.) 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> YEAR PLUS PROGRAM 300 Credit Hours

Students holding an advanced Diploma in Christian Ministries need to apply in writing to the senate for completion of the Bachelor's Degree in Theology. After permission has been granted and all final subjects and exams completion, students' need to hand in a 40-55 page thesis as per instructions and guidelines in fulfillment and as per the academic prospectus. The thesis needs to be presented to the faculty of the Graduate school of the International Pentecostal Bible Institute in South Africa.

<b>Certificate in Christian Ministry</b>	<b>80 Credit Hours</b>
<b>Diploma in Christian Ministry</b>	<b>150 Credit Hours</b>
<b>Advanced Diploma in Christian Ministry</b>	<b>200 Credit Hours</b>
<b>Bachelor Degree in Theology</b>	<b>300 Credit Hours</b>

**Note:** One (1) credit hour is equal to 3 hours personal study, class attendance/lectures

### 1<sup>st</sup> year program and books needed

1. Dogmatics I - II review – A study of Pentecostal doctrines
2. Search for Truth – Book I
3. Search for Truth Book II
4. Personal Evangelism I-V

### 2<sup>nd</sup> and 3<sup>rd</sup> year to final year program

1. Biblical studies/ Psalms

2. Homiletics - The art and science of preaching
3. Hermeneutics - The art and science of interpreting the Bible Old and New Testament
4. Church History
5. Systematic theology - Bible basics - Topical Bible guide, Eschatology - The end time
6. Apologetics - Defending the faith
8. Leadership skills - Developing the leader
9. Hebrew and Greek
10. Christian Pastoral Counseling
11. Trauma Counseling

## **DISTANCE STUDIES**

Distance studies have become an integral part of our post-Secondary school system. Distance study is ideal for those whom cannot attend full time study or whom could not complete full time study due to other obligations and are thus not deprived of the opportunity of obtaining tertiary education. Distance learning is for both the professional student and the lay. Students are given the opportunity to study from home and be involved in a local church.

We strongly encourage all our correspondence students to inform their local pastors/ministers of their studies and to be actively involved in the life of their local church. No classes are attended; you work at your own pace in your own time at home.

All courses are offered through the distance study program. Study material may be delivered by post or email and students may choose to have study material emailed as well as submit assignment's through the mail or deliver personally to the faculty.

All assignment's worksheets etc. must be submitted neatly written on A4 paper or in the Microsoft Word format. For students in other provinces or whom live to far from the campus, a invigilator, a pastor, minister, or educator, may be commended, whom then needs to apply and be registered with the Institute to act as an invigilator. No friends or family are allowed to invigilate.

All exams can be collected by the invigilators or it will be posted or emailed to invigilators and needs to be returned to the Institute within 72 hours. Students can write their exams at the Campus of the International Pentecostal Bible Institute in Brits with prior arrangement during the exam period October/November

Students completing the advanced diploma and Bachelors in Theology are required to hand in the final thesis as per the guidelines of the senate. Students will be provided will all regulations and guidelines well in advance regarding procedures and format of the dissertations/thesis. All thesis needs to be typed and handed in at the end of September each academic year for appraisal.

## **POLICIES, PROCEDURES AND PRACTISES**

Graduation requirements - Certificates, Diplomas and degrees. A pass rate of 50% for exams is necessary. A Pass rate of 60% for assignments and dissertations and thesis's.

## FINANCIAL POLICIES

### 1. Registration

All prospective students must register with The Bible Institute to attend any of the courses offered. The following documentation is required:

1. Completed and signed registration documents.
2. A copy of the students Identification document (ID).
3. A Nonrefundable Registration fee

**The total cost per academic year - R2 600.00**

#### Broken up into:-

The Registration fee for the academic year - R 400.00  
Monthly fee for Eleven (11) months per academic year - R 200.00

All fees are payable at the date of registration to complete registration. Registration cost includes all exam fees and exam registration for the year.

Please Note that all fees needs to be up to date, either paid monthly or in full.

### COMPULSORY TEXT BOOKS AND STUDY MATERIAL

The student is required to purchase his/her own Study material, textbooks and stationary. Textbooks are purchased separately from all other school costs. Postage fee is payable for the distance learning program.

All text books - R 120.00  
Postage - R 50.00

Students are also welcome to collect books at the campus with prior arrangement.

**Note:** Books fees strictly payable in advance.

### OUTSTANDING ACADEMIC FEES

All outstanding monies must be paid before students will be allowed to write final exams. Students must register for exams to be written. After students have successfully completed and passed a course with no finances outstanding on account will documentation be issued? Graduation will be denied to those who have any outstanding fees for the academic year.

### LANGUAGE POLICY

The official language used at The International Pentecostal Bible Institute is English. Accordingly English is also the language of study material, qualification certificates and Academic transcripts. Students registering to study with the institute needs to be fully literate and conversant in English.

## **ORDINATION OF PASTORS, UNDER THE NETWORK OF THE INTERNATIONAL MARANATA EVANGELICAL MISSION**

To be ordained as minister of religion, Student Pastors must have completed and passed the Certificate in Christian Ministry course successfully and prove that they are in ministry as an pastor, cell group leader, evangelist or have pastored a church for at least 12 Months.

### **GRADUATION ATTIRE AND GOWNS**

All graduation gowns and regalia are to be purchased or hired in advance of the graduation ceremony of students. The Bible Institute will inform students beforehand of the date and where arrangements need to be made. The graduation ceremony takes place in late November.

### **GENERAL**

The Bible Institute reserves the right to revise, amend, alter and change its policies procedures, regulations and financial charges. The Institute holds the right to change, alter course content, and change programs, calendar without notice to students.

### **BANKING DETAILS**

**Name:** Christian Outreach International Ministries (Coim)  
**Bank:** Nedbank Brits  
**Account No:** 2876110865  
**Branch Code:** 187646

**Name:** IPBI  
**Bank:** Capitec Bank  
**Account No:** 1366560432  
**Branch Code:** 470010

**Please Note:** Registration fee for 2014 of R 400 proof of payment to accompany application form. When making payment via EFT please use your name as reference.

**Books:** R120 each plus R50 postage each if needed to be posted. Please inquire regarding courier costs. Books fees strictly payable in advance.

### **For Further Information**

**Website:** [www.ipbisa.weebly.com](http://www.ipbisa.weebly.com)  
**Email:** [coiministries@gmail.com](mailto:coiministries@gmail.com)

Dr. C Pretorius B.Th., MTh, Th.D.

### **Proverbs 1:7 & 9:10**

The fear of the Lord is the beginning knowledge and wisdom.  
And True understanding is knowledge of the Holy One

Cell: (+27) (0) 82 510 5551  
Tel: (+27) (0) 71 470 7735  
Email: - [coiministries@gmail.com](mailto:coiministries@gmail.com)